



Sláinte Health, Townspark, Castlepollard, Co Westmeath, N91 RW29
Tel: 044 966 1104 | Web: www.slaintehealth.ie | Fax: 044 966 1104

Patient Information Leaflet

Sláinte Health is committed to providing the highest standard of medical care to our patients. We recognise that General Practice is a trusted community service built on confidentiality, professionalism, and patient trust.

Our policies and procedures are fully aligned with the Medical Council guidelines and the requirements of Data Protection legislation (GDPR).

Patient Consent

We consider patient consent to be central to the delivery of safe and effective healthcare.

This leaflet outlines how we obtain and manage consent, and how your medical information is handled within Sláinte Health.

Managing Your Information

To provide appropriate care, we collect and maintain accurate records relating to your health.

- Store your information securely
- Keep records as accurate and up to date as possible
- Ask that you inform us of any changes to your personal details (e.g. address or contact number)

All staff within Sláinte Health understand the importance of confidentiality. Any unauthorised access to or disclosure of patient information is treated as a serious breach of trust.

Sharing Information with Other Healthcare Providers

In some cases, your care may require referral to a hospital or another healthcare professional.

Where necessary, relevant medical information may be shared to support your treatment. All healthcare professionals involved are bound by the same duty of confidentiality.

Disclosures Required by Law

There are limited circumstances where personal information, including medical information, may be disclosed as required or permitted by law (for example, in the case of certain infectious diseases).

Medical Certificates and Third-Party Requests

Medical certificates provided to employers generally confirm fitness for work and, where appropriate, an expected return date.



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Where additional information is required, this will only be provided following discussion with you.

Requests from insurance companies or solicitors will only be processed with your explicit written consent.

Social welfare certificates of incapacity must include the medical reason for absence from work, in line with statutory requirements.

Access to Your Medical Records

You have the right to access your personal medical information held by Sláinte Health.

- In most cases, it is quickest to discuss your records directly with your GP
- Formal written requests can also be made
- A small administrative fee may apply to formal requests

Transferring to Another Practice

If you choose to transfer to another GP practice, we will facilitate this by forwarding your medical records to your new doctor, subject to your consent.

For medico-legal purposes, we may retain a copy of your records for an appropriate period of time.

Further Information

We hope this leaflet provides clarity on how your information is managed within Sláinte Health.

If you have any questions, please speak with a member of our reception team or your GP at your next visit.